

Interdisciplinary Team to Collaborate in the Implementation of the "Open Krakow" Program

**Minutes of the 4th meeting in 2019:
April 16, 2019, from 5:00 pm to 7:40 pm,
conference room, Wyspiański Pavilion, Pl. Wszystkich Świętych 2, Krakow**

The agenda of the meeting:

1. Opening the meeting of the Interdisciplinary Team to Collaborate in the Implementation of the "Open Krakow" Program - **Adam Bulandra** - Deputy Chairman of the Team, presentation of the agenda of the Interdisciplinary Team to Collaborate in the Implementation of the "Open Krakow" Program, as proposed by the Chairman Andrzej Kulig.
 - 1) Tasks resulting from the "Open Krakow" Program
 - 2) **Preparing a change to the order on appointing the Team**, reviewing the current composition and appointing new candidates for the Team.
 - 3) **Developing changes in the Team's work regulations**, introducing entries regarding a new work formula broken down into sub-teams and assigning the tasks to be carried out.
 - 4) **Defining assumptions for implementation during the Team meetings**, in accordance with the dates set in the schedule for 2019.
 - 5) **Krakow Ambassador of Multiculturalism** - discussion of the course of the competition and the form of distinction.
2. Matters requested
Report for Report for 2018 on the operation of the Information Point for Foreigners.
3. Approval of the minutes of the meeting held on March 12, 2019.
4. End of the meeting.

Re. 1. Opening the meeting of the Interdisciplinary Team to Collaborate in the Implementation of the "Open Krakow" Program.

Adam Bulandra - Deputy Chairman of the Team welcomed all of the present at the fourth meeting of the Interdisciplinary Team in 2019, then he submitted the agenda for a vote. The agenda of the meeting was accepted with the presentation order changed, i.e. point 2.4) will be presented in the first place due to the presence of Mrs. Agnieszka Biernat. The order of the meeting with this change was accepted by acclamation.

Re. 2 The issue concerning the implementation of the "Open Krakow" Program - Discussion of the task:

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Adam Bulandra – the chairman welcomed Agnieszka Biernat, the manager, and gave the floor for her to discuss the Krakow Ambassador of Multiculturalism with respect to the course of the competition and the form of distinction.

Krakow Ambassador of Multiculturalism Competition		Comments
Date of the gala	13 - 18.06 2019 Official announcement of results - the ceremony of awarding the "Krakow Ambassador of Multiculturalism" title	Proposal of dates to be agreed by the SZ-04 unit after obtaining the approval of the Mayor of the City of Krakow.
Venue of the gala	Museum of Municipal Engineering in Krakow at ul. Świętego Wawrzyńca 15, 31-060 Krakow, in the building of the former depot of the first narrow-gauge electric tram	The second proposal of the Aviation Museum is currently not accepted
Form of distinction	Graphics / painting in an elegant setting - a work of a local artist - Andrzej Mleczek for the A.D. 2018	The second proposal - in other editions, other local artists
Number of people at the gala	200 people	
Program on the stage	Presentation of distinguished people on the stage	
Faces of KAW	Promoting multicultural Krakow by celebrities / famous people, e.g. Ms. Rafał Sonik	
Outdoor events	Image events to communicate who is the AMBASSADOR OF MULTICULTURALITY - at the cross joints with the well-known "Europe can be liked" television program - 4 multicultural events with the use of cuisine, with the participation of footballers from Krakow clubs from around the world, etc.	The SZ-04 unit is waiting for suggestions from the Team about the course of the events and how the Ambassador person is to be involved, e.g. a Georgian breakfast - during the event, the Ambassador's vision of the action plan during the 2019 term can be presented. The Team members believe that such a formula requires that the candidate would be informed about his further activities, so that he might be aware of such an involvement. The event model should be developed with the Ambassador, taking into account his charisma of activity. It was established that the SZ -04 unit will propose 7 events to choose from in a variety of conventions.

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Artistic setting of the gala	The proposal concerns the musical setting performed by artists from migrant communities – e.g. Krzysztof Gil, Małgorzata Mielkasik (Roma community), Mikołaj Trzaska	
Graphic sign	Members of the Team decided that every product should include a permanent element that will be there in what the artist will create - an element that will identify the Ambassador, regardless of the type of distinction - building the competition's brand	Due to the short time period before this year's edition - the SZ 04 unit will propose several proposals for a graphic symbol
Logotype	in the future, a competition can be announced	
Media patronage	RMF Classic	
3D sign	The proposal concerns the placement of a graphic symbol in 3D format in a public space in order to popularize KAW and, inter alia, to make selfies, etc.	
Patronage procedure	Team members believe that schools / institutions will be interested in making use of the distinction every day, they will need a banner, logo	In the opinion of the Team members, the procedure will be prepared by a working group - Promotion and communication

Re. 2 The issue concerning the implementation of the "Open Krakow" Program - Discussion of the task:

Development of a change of the order on the appointment of the Team, reviewing the current composition and appointing new candidates for the Team.

Adam Bulandra – the chairman asked everyone present at the meeting to present themselves due to the presence of candidates for new members of the Team. Then, based on the presented presentation of working groups proposed at the previous meeting, the chairman asked for the inclusion of people who have not already been included on the list which was made available in a paper version.

	Name of a working group	Working group scope of work
1.	Intercultural education	<ol style="list-style-type: none"> 1. organization of competitions concerning multicultural events 2. intercultural education 3. development of the concept of competitions for children from minority and Polish families

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2.	Intersectoral cooperation	<ol style="list-style-type: none"> 1. elaboration of the principles of cooperation with non-governmental organizations and institutions dealing with multiculturalism and activities for foreigners, multiculturalism, national or ethnic minorities 2. activities aimed at establishing and developing a multicultural center in Krakow
3.	Promotion and communication	<ol style="list-style-type: none"> 1. development of the concept of a multicultural and anti-discrimination social campaign in Krakow 2. promotion of the "Ambassador of Multiculturalism" competition 3. development of the open.krakow.pl portal 4. development of the concept of informing about the possibility of naming streets
4.	Counteracting crime and hate speech	<ol style="list-style-type: none"> 1. support of the fight against illegal graffiti in consultation and cooperation with the Scribble Team (exchange of experiences, consultations, plan of joint activities) 2. developing actions on hate crimes (monitoring, reacting, prevention)
5.	Research and monitoring the current situation of migrants in the local environment	<ol style="list-style-type: none"> 1. development of recommendations on Krakow joining the Network of Intercultural Cities at the Council of Europe and the European Commission 2. Observatory of Multiculturalism and Migration - monitoring the situation of migrants in the local environment

Having verified the submitted material, it was determined that the table concerning working groups will also be sent in the summary email of the meeting in order to append people who are absent or wonder. In the "Contacts" sheet there will be a file with a list of all members along with e-mail addresses, in order to improve correspondence between members of individual groups and verify the correctness of data recorded in the above-mentioned sheet - name and surname, place of business and e-mail address, so that correct naming was included in the President's Order appointing the Team in a new composition. Deadline for responses shall be determined until April 24, 2019.

It was also agreed that by 14 May, the (i.e. until the next meeting of the whole body of the Team) each working group will meet to determine its working formula. At the next meeting of the Team, each working group will present the results of their meetings.

Urszula Majcher - Legawiec proposed to create a position of an advisor for Multiculturalism at the Krakow City Office, the person would take care of the implementation of the Team's postulates and coordinate tasks resulting from the "Open Krakow" Program.

Mateusz Płoskonka - explained that there were statutory obstacles due to the City's use of limits on the creation of positions of such a nature.

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Re. 3. Matters requested

Urszula Majcher – Legawiec suggested recommending by the Team projects that can be presented during meetings to take place at the next meeting in order to familiarize Members of the Team with them:

- a) Project of the team of professor Slany from the Jagiellonian University "Children Hybrid Integration: Learning Dialogue as a way of Upgrading Policies of Participation (CHILD-UP), implemented as part of the Horizon 2020 competition,
- b) Project of the INTERKULTURALNI PL Association: "MiCreate - Migrant Children and Communities Transforming Europe", implemented as part of Horizon 2020.

The point will be added to the agenda on May 14, 2019.

Piotr Kwapisiewicz – stipulated that any recommendation prepared by the Team was specifically addressed, for example, to the Education Department.

Rafał Grabowski – presented a report for 2018 on the activities of the Information Point for Foreigners, in accordance with Appendix 2 to the minutes.

Re. 4. Approval of the minutes of the meeting on March 12, 2019

Adam Bulandra addressed the present with the question whether there is any objection to the minutes of the meeting on 12.03.2019. The minutes were adopted by acclamation.

Re. 5.

End of the meeting.

The next meeting of the Interdisciplinary Team was set for **May 14, 2019 at 5.00 pm** in the conference room of the Wyspiański Pavilion, Pl. Wszystkich Świętych 2, Krakow, floor I.

Adam Bulandra thanked those present for participation.

Chairman of the Team: Andrzej Kulig

Deputy Chairman of the Team Adam Bulandra

The minutes were developed by: Natalia Kotyza

Appendix to the protocol:

1. Attendance list of April 16, 2019