

CITY OFFICE OF KRAKOW	Service sheet / external procedure no. KD-6
	Issuing artistic opinions regarding carriers for visual information
<p>1. Handle the matter electronically Not applicable</p> <p>2. Appendices Application form Catalogue of good practices. Models and regulations for locating of visual information media in the city of Krakow.</p> <p>3. Sign language version No</p> <p>4. Matter handled by Culture and National Heritage Department, pl. Wszystkich Świętych 11, 31-004 Krakow, City Art Consultant office, telephone number 12 616 15 55</p> <p>5. Documents from the Applicant (client) <u>Application</u> (on the form attached to this procedure), containing: 1) name, surname and address or name, office and address of the applicant, 2) location and property number</p> <p><u>Appendices to the application</u> 1) Graphic and dimensions (on a scale of 1:50, detail - on a scale of 1:20) project of a sign/board design, etc. with visualization on the real estate</p> <p>6. Fees Not applicable</p> <p>7. Form of handling Opinion of the City Art Consultant</p> <p>8. Time of consideration Up to 30 days</p> <p>9. Documents obtained in the proceedings None</p> <p>10. Appeal procedure Not applicable</p> <p>11. Legal basis 1. Resolution No. CXV/1547/10 of the Krakow City Council of November 3, 2010 regarding the creation of the Old City Cultural Park (as amended). 2. Resolutin No. 20/2004 of the President of the City of Krakow of January 12, 2004. on the principles of the use and protection of the public space of the historic complex of the City of Krakow.</p>	

12. Additional information for the client

1. Applications should be submitted at the documents filing office of the City Office of Krakow.
2. When issuing opinions, the provisions of the Code of Administrative Procedure shall not apply.

13. Accessibility of the procedure

1. Bulletin of Public Information of the City of Krakow (www.bip.krakow.pl).
2. Resident Service Points of the City of Krakow.

Developed by:
First name and
surname
Agnieszka Łakoma
Date: 16/12/2015

Opinion presented by: Legal
Counsellor First name and
surname
Piotr Symoń
Date: 17.12.2015

Approved by: Director /
Deputy Director First name
and surname
Stanisław Dziedzic
Date: 18.12.2015